



## Booking Terms and Conditions

The Montfort College of Performing Arts strongly recommends you print a copy of the "Booking Terms and Conditions" for future reference.

Should you have any queries, please email [info@montfortcollege.com](mailto:info@montfortcollege.com) or call us on: 021 4501412

1. [Contract](#)
2. [Payment by Credit / Debit card](#)
3. [Alterations by the College](#)
4. [Pricing Policy](#)
5. [Cancellation Policy](#)
6. [Complaints](#)

### 1. Contract

These conditions govern all bookings with The Montfort College of Performing Arts whose registered office is at Gordon's Hill, Ballyhooley Road, Ballyvolane, Cork.

Any booking/s made or order placed by you, whether through the College's website or otherwise, shall be deemed an offer by you to purchase the relevant classes subject to these booking conditions and it shall be at the College's discretion to accept the offer.

No contract between you and the College shall come into existence until the College accepts full payment and issues a confirmation receipt. All contracts with the College and all matters arising from them are subject to Irish law and to the exclusive jurisdiction of Irish courts. The person who makes the booking accepts these conditions on behalf of all members of the party and is responsible for all payment due from the party.

Booking services with the company are currently only available to persons who are at least 18 years old. By submitting a booking you warrant and confirm to us that you comply with those arrangements.

### 2. Payment by Credit / Debit card

A deposit is required for all products at the time of booking. In the event that the College is unable to obtain confirmation and cannot offer an alternative, a refund will be issued.

The College will not accept responsibility for cash sent through the post.

Payment on booking requests made on the website can be made by Visa Debit, Visa, Mastercard and American Express. The College reserves the right to charge you for any handling fees incurred by us in relation to bookings made by credit card, these fees are currently 2% per transaction. Payment can also be made by Visa Debit which does not incur a handling fee.

### 3. Alterations by the College

In the event of circumstances outside of our control including, but not limited to: bad weather preventing a class going ahead, power cut, a venue we hire cancelling a class due to bad weather or school closures for whatever reason no refund will be issued or alternative class offered.

Although the College makes every effort to ensure that published descriptions are correct, it cannot guarantee that all classes will go ahead. There is a minimum quota per class. "Low Bookings": is where the number of persons who have booked a particular arrangement is less than the minimum required to make it viable.

The College therefore reserves the right to change/cancel or offer an alternative class. If this is not satisfactory, we will issue you with a full refund.

#### **4. Pricing Policy**

All classes and other information displayed on our website are subject to availability and all booking requests will be subject to confirmation by a member of staff.

Once a confirmation invoice has been issued the price shown on that invoice will not vary for the duration of the College's academic year.

#### **5. Cancellation Policy**

We do not offer trial classes but if your child decides not to return after their first lesson you are entitled to a full refund. After this however no refunds will be given and a 100% cancellation fee applies. Fees can be carried forward to the next term if you so wish. Fees are non-transferable.

#### **6. Complaints**

If a problem occurs, you must inform the relevant teacher immediately so that the matter can be put right. If the teacher cannot resolve the problem to your satisfaction you can contact the College's Head Office by telephoning 021 4501412 or emailing [info@montfortcollege.com](mailto:info@montfortcollege.com) so that the College is given the opportunity to help.